

Town of Danville
Selectboard Minutes
July 6, 2021
Danville Town Hall (6:00 pm)

Board Members Present Using Zoom: Eric Bach, Kristin Franson and Peter Griffin

Board Members Present: Ken Linsley

Board Members Absent: Kellie Merrell

Others Present Using Zoom: Sam Bromberg

Others Present: Audrey DeProspero, Keith Gadapee, and Michael Hogue

1. **Meeting was called to order** by Chair Ken Linsley at 6:00 pm.
2. **Additions to the agenda:**
 - Danville Town Band request
 - Dogs not duly licensed
 - Gift – historic millstone
 - Aegis Solar
 - Benches/Picnic tables
3. *Motion by Eric Bach, 2nd by Kristin Franson to approve **minutes** of the **Regular meeting of June 17, 2021** as written. Vote 4-0-0. All in favor.*

*Motion by Peter Griffin, 2nd by Eric Bach to approve **minutes** of the **Special meeting of June 22, 2021** as written. Vote 4-0-0. All in favor.*

4. **Visitor:** None (previous request from Rusty Dewees withdrawn)
5. **Town Clerk** (Wendy Somers absent) – Ken Linsley spoke on her behalf for the following:
 - Dog Warrant requires Selectboard signature.
6. **Highway Foreman** (Keith Gadapee)
 - Ballfields near Highway Department will have tree work done by School. The School has hired a contractor and since it is a Town field, the School wanted the Town to be aware of work being done. Cost is being covered by Marion Sevigny Trust monies left to School.
 - Peacham Road paving – Thursday basecoat to be completed then contractor will be back to do second layer later. Keith Gadapee suggested to shim and overlay 1350 feet up near school road which will be good for about five years. Money will come from the dollars not used on Evergreen Lane.

Kristin Franson supported the recommendation of the Highway Foreman.

Motion by Eric Bach, 2nd by Kristin Franson to authorize the expenditure of \$25,000 to shim and overlay the area (north of train station) from Town garage to School drive to take care of deteriorating roadway. Vote 4-0-0. All in favor.

- Keith Gadapee recommended to the Selectboard that they do something a little extra for his guys for their dedication through COVID. The Highway Department did not have any COVID cases in their group, nor did the department close as other highway departments did. Labor shortage is huge currently and this would show the appreciation of the crew and their work. Thought was to show the appreciation for the five individuals who went above and beyond the normal as the world has not been normal for a while. Suggested was a gift card or a bonus check. Monies could come from the overtime line that is currently underspent.

Kristin Franson suggested taking the monetary route and not a gift card.

Ken Linsley noted there were other groups of Town employees and he was not comfortable with doing for just one group. He thought if reward to be done, then all employees should receive. Ken Linsley noted ARPA Funds provide bonus for persons who did serve during COVID and all could be compensated with ARPA monies.

Selectboard discussed using special account (ARPA monies) and not touching budget.

Ken Linsley wondered what other towns have done or plan to do.

Eric Bach discussed keeping employees working through COVID, not laying them off and giving a monetary bonus.

Kristin Franson discussed doing something small presently and then when funds come in do something a little larger.

Peter Griffin favored the gesture and idea.

Motion by Eric Bach, 2nd by Peter Griffin to offer Town employees reward and recognition of \$750 for working through COVID and Town paying payroll/tax liability (SS & Medicare) subject to Wendy Somers Town Clerk review. Vote 4-0-0. All in favor.

7. **Issues and Information (All)**

(a) **Commitment of Town Funds to the VHCB Grant Application**

Michael Hogue discussed leveraging grant on behalf of the Town.

Discussed was language for document for grant funders, concern was specifically for second sentence: The Selectboard approved an initial \$50,000 to support matching grant dollars and has indicated an additional allocation that would likely bring their support to at least \$100,000.

Selectboard committed \$50,000 and thought voters should get a vote on the additional \$50,000 that Train Station Committee wanted for their grant.

Building fund amounts discussed.

Consensus was for wording to be changed to, and additional allocation subject to approval by voters of the Town at Town Meeting, listed in VHCB grant.

(b) **Sewer Ordinance** – Peter Griffin discussed language, capacity, permits and inserting new language in a couple of areas:

In section §10.03, by striking out the last three paragraphs, starting with the paragraph at the bottom of page 18 starting with “On the effective date ...” and running through the beginning of the next section §10.04. Then substituting in the place of the struck language the following:

The Board shall ensure an equitable distribution of permits among residential, commercial, and institutional applicants.

Insert a new sentence as the second sentence in subsection §10.07(e), to read as follows:

The developer must obtain a separate permit for each lot within the planned development.

Insert a new subsection §10.07(h) to read as follows:

(h) Notwithstanding the time limits in subsections (d) and (e) of this section, at any time before the expiration of a permit, the permit holder may elect to extend the validity of the permit, and to continue the reservation of capacity associated with the permit, by paying the connection fee under Article III and the usage rates under Article IX as if the contemplated connection had been made. The permit holder shall notify the Board of its election to extend a permit no later than three months before the scheduled expiration of the permit. The permit holder may subsequently abandon the permit by notifying the Board, in which case the permit will be treated as an expired permit, and payments will no longer be required under this subsection. There shall be no refund or adjustment for amounts paid under this subsection if the permit is later altered or abandoned.

Ken Linsley discussed working with Jim Brimblecombe of H2O Innovations for full rewrite of ordinance as it is thirty years old. Determination of cost and how it could get done would be required.

Consensus was for Ken Linsley to contact H2O Innovations before putting changes to public hearing and implementation.

- (c) **Access Mobility – Lift Contract** – Audrey DeProspero – at a previous meeting Selectboard suggested reaching out to another contractor for a quote. Alpha Elevator quoted \$500, the reason they are higher is that they are a union company so their rates are higher. Changing to this vendor would be an increase cost of \$125. Previous contract with Access Mobility was \$350, new contract has an increase of \$25 and there is a decrease in the discount on parts from 10% to 5% for a total of \$375.

Motion by Eric Bach, 2nd by Kristin Franson to approve Access Mobility contract in the amount of \$375. Vote 4-0-0. All in favor.

- (d) **Fire Department North Station Door Bid** – Audrey DeProspero – one bid received from Robert Larose in the amount of \$8,000.

Motion by Eric Bach, 2nd by Kristin Franson to accept the bid from Bob Larose for the North Danville Fire Station in the amount of \$8,000 and to order the door immediately. Vote 4-0-0. All in favor.

- (e) **Dog Control Law and Enforcement training** – Audrey DeProspero – VLCT is hosting a Dog Control Law and Enforcement webinar on July 22 at 10 am. PACIF member price is \$28.

Motion by Eric Bach, 2nd by Peter Griffin to approve the expenditure of \$28 for the attendance to VLCT's Dog Control Law and Enforcement training webinar. Vote 4-0-0. All in favor.

- (f) **ARPA Funding – Coronavirus Local Fiscal Recovery Funding (CLFRP)** – Ken Linsley – the Coronavirus Local Fiscal Recovery Fund Certification through the State has been completed. Wendy Somers has been named as contact however VLCT has suggested draft language for motions which the Selectboard is required to make.

Motion by Eric Bach, 2nd by Kristin Franson to move that the Town of Danville accept its allocation of Coronavirus Local Fiscal Recovery Funding (CLFRF) from the US Treasury, along with the Award Terms & Conditions and Assurances of Compliance with the Civil Rights Requirements that are requirements of accepting these funds. Vote 4-0-0. All in favor.

Motion by Eric Bach, 2nd by Peter Griffin to move that we appoint Wendy Somers to serve as the Town's Authorized Representative as required by the Coronavirus Local Fiscal Recovery Funding (CLFRF) from the US Treasury, to sign the Award Terms & Conditions and Assurances of Compliance with the Civil Rights Requirements by 6/9/21. Vote 4-0-0. All in favor.

Motion by Eric Bach, 2nd by Peter Griffin to move that we name Wendy Somers to be the Contact Person for the Town's CLFRF Award from US Treasury. Vote 4-0-0. All in favor.

- (g) **Policy for applying for and accepting grants for work on Town Buildings and Lands** – Ken Linsley – looking for feedback from the Selectboard on policy for accepting grants.

Selectboard discussed.

Consensus is to approve Policy for Applying for Grants on Town Buildings and Lands as submitted on 6/29/21.

- (h) **Village Center Designation – North Danville** – Ken Linsley – the Downtown Development Board approved village center designation for North Danville. The designation comes with incentives for grants and tax credits.
- (i) **Danville Town Band Green Usage** – Audrey DeProspero – Ellen Gold of the Danville Town Band is requesting to do a free concert and ice cream social on the Green as they have in the past. This year it will take place on Sunday, August 22nd at 6:30 pm. The bandstand will be used from approximately 6:00-8:00 pm. The Danville Town Band would like to put up banners on the Green announcing the concert the week before.

Consensus for permission for above activity to take place.

- (j) **Dogs Not Duly Licensed** – see Town Clerk report.
- (k) **Benches and Picnic Tables** – Ken Linsley – looked into order placement for benches and picnic tables. There is a restriction on the ordering of picnic tables to a limit of two as there is an extra ordinary demand due to COVID. The Town wanted to order three to replace the old wooden tables. Payment would come from the Marion Sevigny Trust. The benches are for Hill Street Park's wooden bench replacement.

Motion by Eric Bach, 2nd by Kristin Franson to buy two green benches for Hill Street Park with payment coming from the Recreation Fund. Vote 4-0-0. All in favor.

Motion by Kristin Franson, 2nd by Peter Griffin to purchase two picnic tables and see if three can be ordered to get discount at price stated (\$750 each) plus motor freight. Vote 4-0-0. All in favor.

- (l) **Gift – Historic Mill Stone** – Ken Linsley – Paul and Bernadette Chouinard have offered the Town the historic millstone from the Morse's Mill Grismill to display on the lower green at the base of the semicircle of stonework that Chris Colby created as part of the Route 2 redesign project. Ken Linsley suggested adding a plaque thanking the Chouinards. Ken Linsley to contact Chris Colby and bring details back to the Selectboard.
- (m) **Aegis Solar** – Audrey DeProspero – the Planning Commission discussed solar project for 2023 Parker Road as presented by Aegis Renewable Energy and decided not to draft a letter of support for the project. A motion was taken and failed 3-2 on 6/24/21.

8. **Financials:** Orders to review and sign

Motion by Eric Bach, 2nd by Peter Griffin to authorize Chair Ken Linsley to review and sign the Financial Orders on behalf of the Selectboard. Vote 4-0-0. All in favor.

9. **Adjourn** – *Motion by Eric Bach, 2nd by Peter Griffin to adjourn at 8:05 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted July 7, 2021 at 1:45 pm.